

MASTER PROGRAMME: *APPLIED IMAGE AND SIGNAL PROCESSING*

Study mode: Full-time / Language of instruction: English

Admission for INTERNATIONAL students > NON-EU citizen

The following information is essential for a successful admission to the master programme *Applied Image and Signal Processing* for prospective students with citizenship outside European Union (EU).

Please do make sure that you have read, fully understood and taken care of all mentioned documents and procedures. We are not able to process any incomplete applications and cannot extend deadlines for later hand-ins^{of} missing documents.

Entry requirements

Completion of a relevant Bachelor programme in the field of informatics or mathematics or another technical degree programme at a recognised Austrian or foreign post-secondary institution. To be considered relevant, the completed programme has to meet the following criteria:

The programme comprises at least 180 ECTS credit points (corresponds to three academic years) including:

- core area informatics by a minimum number of 18 ECTS credit points or semester-long courses of at least 12 contact hours per week (e.g. high level programming language, object oriented programming, procedural programming languages, algorithms and data structures, Mathematica/Matlab)
- core area mathematics by a minimum number of 12 ECTS credit points or semester-long courses of at least 9 contact hours per week (e.g. foundations of calculus / analysis and linear algebra).

Adequate English proficiency is assumed, ideally (but not necessarily) documented through a certificate (e.g. TOEFL) and will be assessed in an individual interview.

Application

Fill in the online application at Salzburg University of Applied Sciences (<https://goo.gl/Rhedmc>) and upload the required documents in Adobe pdf-format. The table below indicates the required documents and gives instructions on how to name the single files.

Kindly note that only complete applications with all required documents can be considered for further processing! Applications will be processed in order of upload.

Documents required at the time of online application:

	Type of Document	Name of Document for Upload
1	Documentation proving that you have already <u>successfully finished</u> (!!!) a <u>bachelor programme</u> at an accredited Austrian or foreign university	Lastname_bachelorcertificate
2	<u>Final Transcript</u> = List of all courses passed within the degree programme, including grades, weekly hours and/or ECTS credits	Lastname_transcript
3	<u>Certificate of special entrance qualification for university studies</u> (for details please read page 4)	Lastname_qualificationuniversity
4	Copy of valid <u>passport</u> (showing the page with your personal information)	Lastname_passport
5	<u>Letter of motivation</u> (in English)	Lastname_lom
6	Up-to-date <u>curriculum vitae</u> (in English)	Lastname_cv
7	<u>Secondary school leaving certificate</u>	Lastname_schoolleaving
8	If available: <u>Certificate of language skills</u> (e.g. TOEFL)	Lastname_languageskills

Please note that any documents issued in a language other than German or English must be submitted accompanied by a certified translation. The German or English translation must be done by a certified, court-approved translator officially recognised by the issuing country.

Due to visa requirements the last possibility for application for NON-EU citizens is April 2nd, 2017.

In case you have a bachelor degree issued in the EU (including Diploma Supplement) and you currently stay in EU, the application is possible till June 30th, 2017.

Verification of Entry Requirements / Invitation to Personal Interview

After we have reviewed your documents you will be informed whether the entry requirements are fulfilled or not. Those applicants who fulfill the minimum requirements (= degree programme with a minimum number of ECTS credits in mathematics and informatics) and have sent a complete set of documents (see above list) will be invited to the personal interview.

The interview will address your motivation, your personal interests and international orientation, plans for managing living costs in Austria and programming and mathematical skills. It will be held in English to validate sufficient language skills.

Interviews will be scheduled in a timely manner to the application. Applicants will be given sufficient advance notice by email of date, time and location of the interview which is based on skype technology. Costs incurred by the applicants for the selection interview are non-refundable.

Acceptance to the programme / Legalisation of documents

After a successfully completed interview applicants with the highest ranking will be given an admission offer.

Applicants will get the official admission notice (in German: *Zulassungsbescheid*) which is generated by the University of Salzburg. If you require a residence permit (visa) to study in Austria, you will need to submit this official admission notice to the Austrian representative authority (embassy, consulate) in your home country. Please note that it is recommended to apply for visa at least 3 to 6 months before the necessary arrival date in Austria. Attention: We cannot enquire or intervene on your behalf with the Austrian authorities concerning the visa!

For the final acceptance to the degree programme the documents mentioned on page 2 under 1), 2) and 3) must be legalised (you have to present the original documents including the legalisation here in Austria before the start of courses). The legalisation modality of the documents depends on the country where the document is issued. Please read the Legalisation and Translation Requirements given under <http://goo.gl/iiCNzv>

Enrollement

Salzburg University of Applied Sciences: If you have confirmed the admission offer via the online-system you will be enrolled in the master programme.

University of Salzburg: All documents mentioned in the official admission notice have to be provided as original document (with legalisation in appropriate manner). Applicants have to present these documents in person at the University of Salzburg. Please note: you cannot attend courses without doing this!

Start of courses: between 3rd and 4th week of September, 2017

For further questions please contact us via office.ais@fh-salzburg.ac.at

Certificate of special entrance qualification for university studies (= Besondere Universitätsreife)

The Austrian Universities Act 2002 stipulates that applicants from NON-EU and NON-EEA countries and stateless persons fulfill certain country-specific admission requirements (applicable in the country in which the Bachelor's degree was issued) and that they are entitled to enroll in an equivalent Master's programme at an accredited university in the country in which the applicant's Bachelor's degree was issued.

The certificate of special entrance qualification consists of

- your name
- the date when the Bachelor certificate was issued
- the confirmation that you fulfil all requirements to study a master degree programme in the field of mathematics / informatics / engineering at an accredited university in the country that issued your Bachelor degree

The confirmation must be signed by the accredited university (President/Dean/Registrar) and should not be older than one year.

You may use the word template given under <http://goo.gl/pdVevJ> in case your university does not provide a standard form.

Please note:

- In case you have already finished a master programme in the field of mathematics / informatics / engineering then the master certificate and the master final transcript will be approved as Certificate of special entrance qualification for university studies
- In case you have finished a bachelor programme in EU then please send us the official Diploma Supplement. The information about the access to further studies substitutes in certain cases the Certificate of special entrance qualification for university studies.