

MASTER PROGRAMME: *APPLIED IMAGE AND SIGNAL PROCESSING*

Study mode: Full-time / Language of instruction: English

Admission for INTERNATIONAL students > NON-EU citizen

The following information is essential for a successful admission to the master programme *Applied Image and Signal Processing* for prospective students with citizenship outside European Union (EU).

Please do make sure that you have read, fully understood and taken care of all mentioned documents and procedures. We are not able to process any incomplete applications and cannot extend deadlines for later hand-ins of missing documents.

Entry requirements

Completion of a relevant Bachelor programme in the field of informatics or mathematics or another technical degree programme at a recognised Austrian or foreign post-secondary institution. To be considered relevant, the completed programme has to meet the following criteria:

The programme comprises at least 180 ECTS credit points (corresponds to three academic years) including:

- core area informatics by a minimum number of 18 ECTS credit points or semester-long courses of at least 12 contact hours per week (e.g. high level programming language, object oriented programming, procedural programming languages, algorithms and data structures, Mathematica/Matlab)
- core area mathematics by a minimum number of 12 ECTS credit points or semester-long courses of at least 9 contact hours per week (e.g. foundations of calculus / analysis and linear algebra).

Adequate English proficiency is assumed, ideally (but not necessarily) documented through a certificate (e.g. TOEFL) and will be assessed in an individual interview.

Application

Fill in the online application at Salzburg University of Applied Sciences (<https://goo.gl/Rhedmc>) and upload the required documents in Adobe pdf-format. The table below indicates the required documents and gives instructions on how to name the single files.

Kindly note that only complete applications with all required documents can be considered for further processing! Applications will be processed in order of upload.

Documents required at the time of online application:

	Type of Document	Name of Document for Upload
1	Documentation proving that you have already <u>successfully finished</u> (!!!) a <u>bachelor programme</u> at an accredited Austrian or foreign university	Lastname_bachelorcertificate
2	<u>Final Transcript</u> = List of all courses passed within the degree programme, including grades, weekly hours and/or ECTS credits	Lastname_transcript
3	<u>Certificate of special entrance qualification for university studies</u> (for details please read page 4)	Lastname_qualificationuniversity
4	Copy of valid <u>passport</u> (showing the page with your personal information)	Lastname_passport
5	<u>Letter of motivation</u> (in English)	Lastname_lom
6	Up-to-date <u>curriculum vitae</u> (in English)	Lastname_cv
7	<u>Secondary school leaving certificate</u>	Lastname_schoolleaving
8	If available: <u>Certificate of language skills</u> (e.g. TOEFL)	Lastname_languageskills

Please note that any documents issued in a language other than German or English must be submitted accompanied by a certified translation. The German or English translation must be done by a certified, court-approved translator officially recognised by the issuing country.

If you are interested in starting the MA Programme Applied Image and Signal Processing in September 2020, we strongly recommend to apply as soon as possible, because legalisation and organisation of visa requirements can amount up to several months (depending on your home country).

In case you already have a bachelor degree issued in the EU (including Diploma Supplement) and you are currently staying in EU, the application might be processed much faster.

Verification of Entry Requirements / Invitation to Personal Interview

After we have reviewed your documents you will be informed whether the entry requirements are fulfilled or not. Those applicants who fulfill the minimum requirements (= degree programme with a

minimum number of ECTS credits in mathematics and informatics) and have sent a complete set of documents (see above list) will be invited to the personal interview.

The interview will address your motivation, your personal interests and international orientation, plans for managing living costs in Austria and programming and mathematical skills. It will be held in English to validate sufficient language skills.

Interviews will be scheduled in a timely manner to the application. Applicants will be given sufficient advance notice by email of date, time and location of the interview which is based on skype technology. Costs incurred by the applicants for the selection interview are non-refundable.

Acceptance to the programme / Legalisation of documents

After a successfully completed interview applicants with the highest ranking will be given an admission offer.

For the final acceptance to the degree programme the documents mentioned on page 2 under 1), 2) and 3) must be legalised. The legalisation modality of the documents depends on the country where the document is issued. Please read the Legalisation and Translation Requirements given under <http://goo.gl/iiCNzv> Kindly note that the process of legalisation may take several months.

After you have sent us (via e-mail) the three documents in legalised form the University of Salzburg will do the formal scrutiny and will generate the official admission notice (in German: *Zulassungsbescheid*). This notice will be sent via e-mail and mail. If you require a residence permit (visa) to study in Austria, you will need to submit this official admission notice to the Austrian representative authority (embassy, consulate) in your home country. Please note that it is recommended to apply for visa at least 3 to 6 months before the necessary arrival date (= mid September 2020) in Austria.

Attention: We cannot enquire or intervene on your behalf with the Austrian authorities concerning the visa or the process of legalisation!

Enrollment

Salzburg University of Applied Sciences: If you have confirmed the admission offer via the online-system you will be enrolled in the master programme.

University of Salzburg: All documents mentioned in the official admission notice have to be provided as original document (with legalisation in appropriate manner). Applicants have to present these documents in person at the University of Salzburg. Please note: you cannot attend courses without doing this!

Start of courses: 4th week of September, 2020

For further questions please contact us via office.ais@fh-salzburg.ac.at

Certificate of special entrance qualification for university studies (= Besondere Universitätsreife)

The Austrian Universities Act 2002 stipulates that applicants from NON-EU and NON-EEA countries and stateless persons fulfill certain country-specific admission requirements (applicable in the country in which the Bachelor's degree was issued) and that they are entitled to enroll in an equivalent Master's programme at an accredited university in the country in which the applicant's Bachelor's degree was issued.

The certificate of special entrance qualification consists of

- your name
- the date when the Bachelor certificate was issued
- the confirmation that you fulfil all requirements to study a master degree programme in the field of mathematics / informatics / engineering at an accredited university in the country that issued your Bachelor degree

The confirmation must be signed by the accredited university (President/Dean/Registrar) and should not be older than one year.

You may use the template given under the following link in case your university does not provide a standard form: <https://bit.ly/2VYb6vb>

Please note:

- In case you have already finished a master programme in the field of mathematics / informatics / engineering then the master certificate and the master final transcript will be approved as Certificate of special entrance qualification for university studies.
- In case you have finished a bachelor programme in EU then please send us the official Diploma Supplement. The information about the access to further studies substitutes in certain cases the Certificate of special entrance qualification for university studies.

Certificate of special qualification for university studies

(Austrian University Act 2002)

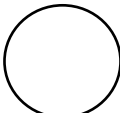
Explanation:

Applicants, who do not have a citizenship of the EU/EEA country, have to submit a confirmation from any accredited university in the country where they received their secondary school leaving certificate or academic degree, confirming that they fulfill the subject-specific requirements of the intended study programme and can therefore register for the intended semester/academic year at that foreign university. This confirmation shall be issued directly by any accredited university (or by the ministry in charge). You can use this form as a template; the information mentioned below has to be included in any case. Please fill in the following confirmation in capital letters:

We hereby confirm that Mr./Ms.		

(First and Last name)		
born on _____ ,		
fulfills the subject-specific requirements for registration at		

(name of foreign university)		
Please cross appropriate		
<input type="checkbox"/> Bachelor / Diploma Programme		
<input type="checkbox"/> Master Programme		
<input type="checkbox"/> Doctoral / Ph.D. Programme		
Please determine the specific field of study!		

(name of the study programme)		
In the academic year 20 ____ / ____.		
		
Date	Stamp of the University	Signature

University/Faculty:	_____
Capacity/Name Signatory:	_____
Address:	_____
Homepage:	_____
E-Mail:	_____
Telephone:	_____

The University of Salzburg reserves the right to verify this confirmation for the purpose of authenticity. Please note: This confirmation does not substitute the ÖSYS / ALES –Card from Turkey. This confirmation does not substitute the University Entrance Examination – Card “KONKUR” in Iran.