PARIS LODRON UNIVERSITY SALZBURG

FH Salzburg
Human-Computer Interaction

ADMISSION & APPLICATION
INFOSHEET Human-Computer Interaction (Joint Master)

1. General Admission Procedure

Phase 1: Online Application

Apply online at https://application.fh-salzburg.ac.at

Please provide the following information for your online application:

- High School diploma (Matura, Abitur, A-levels, …)
- Bachelor's diploma, diploma supplement (including course duration, description of the content and credits) and / or transcript of records including course titles, credit hours & grades, final GPA
- CV (in English)
- Letter of Motivation describing your motivation, objectives and expectations for Human-Computer Interaction by answering the 3 questions below (maximum 1 page in total, in English)
- Short Video Self-Introduction (max. 3min as a download link, see detailed information below)
- Copy of passport
- Bachelor Thesis (if already finished) or portfolio link (if applicable)

Letter of Motivation
describing your motivation, objectives and expectations for Human-Computer Interaction by answering the following 3 questions *(maximum 1 page in total, in English)*

Question 1:
Name an aspect of HCI that fascinates you and explain why?

Question 2:
Name and explain one core competence that you bring with you as well as which three competences you are most eager to learn in this degree programme.

Question 3:
What are your plans after finishing your HCI master?

Short Video Self-Introduction
The video should be a maximum of 3 min long. Please focus on the content, no professional video is required!
Provide the video via a download link within your motivational letter (e.g. wetransfer, dropbox, google drive or other file transfer services) and **make sure that the link is accessible without any log-in required until your expected interview date.** Applications with inaccessible video links cannot be considered further.

Please note:
The video will be assessed based on the content and what you say, not based on the production quality!
Be sure to follow the instructions exactly!
Further questions about the motivational letter and the video will not be answered!

Please start your video with:
My name is...
My educational and/or professional background is...

and answer the following question:

- What personal experiences have made you passionate about designing for people?
- In what ways have you demonstrated creativity or user-centered thinking in previous projects?
- How do you approach designing for diverse users with different needs and abilities?
- Can you share a moment when user feedback changed your perspective on a design?
- What's a design challenge you've faced, and how did you overcome it?

Phase 2: Preselection & Notification of Interview

After your online application a faculty team from University of Salzburg and Salzburg University of Applied Sciences will review your documents and decide, whether you will be recommended for phase 3 of the admission process. Your application is evaluated according to the following criteria:

- Key competences for the intended Master's programme
- Motivation, objectives and expectations of the studies
- Previous academic achievements or practical experience
- Exceptionality of the applicant profile

You will receive a notification, if your application is going to be considered for the next phase in the application process. Expect this notification at the latest one week before the interview.

Phase 3: Interview & Preparation Courses

The admission interview is held via videoconference with members of the staff of University of Salzburg and Salzburg University of Applied Sciences. The content of this interview refers to the submitted documents and previous knowledge as well as to motivation and personal interests. The interviews is conducted in English and lasts about 25 minutes.

Please note: during the interview, questions will also be asked about the previous knowledge in order to make a decision about the respective preparation courses. After the admission interview and a review of the application documents the programme committee decides which preparation courses will be mandatory for you. Preparation courses are integral part of your official letter of admission and you will only be approved in your studies after successfully completing the assigned preparation courses. Preparation courses will be held in advance to the regular courses at the beginning/mid of September. The exact planning for the preparation courses will be announced in a timely manner. All of these courses will be held online.

Phase 4: Final Decision

After the interview and a review of your application documents the programme committee decides on the admission. Within about a week following the interview you will receive official notification of your status (accepted/waiting list/rejected).

2. Admission Information

The following information is essential for a successful admission to the master programme *Human-Computer Interaction (HCI)* for prospective students (especially with citizenship **outside of the European Union (EU))**. Please do make sure that you have read, fully understood and taken care of all mentioned documents and procedures. We are not able to process any incomplete applications and cannot extend deadlines for later hand-ins of missing documents.

2.1. Entry requirements

Completion of a relevant bachelor programme in the field of, e.g.:

- Human-Computer Interaction,

- Computer Science, IT, Media Informatics, Business Informatics, Data Science,
- Design, Industrial Design, Interaction- and Interfacedesign, Mediadesign, Mediatechnology, MultiMediaArt,
- Psychology, Sociology, Behavioural Sciences
- Electrical engineering, Electronics, Materials science
- Journalism and Communication science

…at a recognised post-secondary institution. To be considered relevant, the completed programme must compromise at least 180 ECTS credit points (corresponds to three academic years). Adequate English proficiency (CEFR level English C1) is assumed, ideally documented through a certificate (e.g. TOEFL) and will be assessed during the admission interview.

2.2. Application

Fill in the online application at Salzburg University of Applied Sciences (https://application.fh-salzburg.ac.at) and upload the required documents in pdf-format. The table below indicates the required documents. Kindly note that only complete applications with all required documents can be considered for further processing.

No	Type of document
1	Documentation proving that you have already successfully finished a bachelor programme at an accredited Austrian or foreign university
2	Final Transcript = List of all courses passed within the degree programme, including grades, weekly hours and/or ECTS credits / ideally including GPA
3	Copy of valid passport (showing the page with your personal information)
4	Letter of Motivation, describing your motivation, objectives and expectations for HCI (answering the 3 questions above, max.1 page)
5	Short Video Self-Introduction (max 3min) (all in English)
6	Up-to-date curriculum vitae (in English)
7	Secondary school leaving certificate
8	Optional: Bachelor Thesis (if already finished) Optional: Certificate of English language skills (C1)

Application deadline for non-EU citizens: February 28, 2026

In case you already have a bachelor degree issued in the EU (including Diploma Supplement) and you are currently staying in the EU, the application might be processed faster.

2.3. Verification of Entry Requirements / Invitation to Personal Interview

Those applicants who fulfil the minimum requirements, have been recommended for an interview by the faculty during the preselection phase (see phase 2), and have sent a complete set of documents (see above list in section 2.2) will be invited to the personal interview (after the application deadline).

The interview will address your motivation, your personal interests, prior knowledge and international orientation. It will be held in English to validate sufficient language skills.

The Interview will be scheduled according to the different application deadlines (see website). Applicants will receive notice by email regarding the date about one week before, time and modalities of the interview (videoconference). Costs incurred by the applicants for the interview are non-refundable.

2.4. Acceptance to the programme / Legalisation of documents

After a successfully completed interview applicants with the highest ranking will be given an admission offer.

For the final acceptance to the degree programme the documents mentioned in section 2.2 under No. 1) and 2) must be legalised.

The legalisation modality of the documents depends on the country where the document is issued. Please read the Legalisation and Translation Requirements of University of Salzburg.

Kindly note that the process of legalisation may take several months.

After you are given an admission offer to our programme, you have sent us the documents in legalised form, the University of Salzburg will do the formal scrutiny and will generate the official admission notice (in German: Zulassungsbescheid). This notice will be sent via e-mail and mail. If you require a residence permit (visa) to study in Austria, you will need to submit this official admission notice to the Austrian representative authority (embassy, consulate) in your home country. Please note that it is recommended to apply for visa at least 3 to 6 months before the necessary arrival date (preparation courses will start with mid of September) in Austria.

Please also note: We cannot enquire or intervene on your behalf with the Austrian authorities concerning the visa or the process of legalisation!

Depending on the nationality of the applicant:

- **EU-citizens have to send their documents until 31.10. the latest**
- **Non-EU citizens have to send their legalized documents until 10.08.**

…to the admission office at PLUS. Please consider that legalization/translation of documents might take several months (depending on the country).

3. Enrollment

Salzburg University of Applied Sciences: If you have confirmed the admission offer via the online-system you will be enrolled in the master programme HCI.

University of Salzburg: All documents mentioned in the official admission notice have to be provided as original document (with legalisation in appropriate manner). Applicants have to present these documents in person at University of Salzburg. Please note: you cannot attend courses without doing this. The registration deadline for all courses at University of Salzburg (except preparation courses) is 25th September 2026.

For further questions, please contact us via office.ct@fh-salzburg.ac.at